Whitfield Academy

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GRADE RR-7 REGISTRATION FORM 2025-6

SURNAME	
CHRISTIAN NAMES	
FIRST NAME(S)	
GRADE APPLIED FOR.	
PARENT: SURNAME	
TITLE	
INITIALS	
PREVIOUS SCHOOL ATTENDED	

LEARNER DETAILS **PLEASE ATTACH THE FOLLOWING DOCUMENTS TO THE APPLICATION FORM**

1. Learner ID size photo x2

2. Learner Birth Certificate/Identity Document if over 16 years of age.

3. Learner's Latest School Report (Original) and Transfer Letter– End of year

4. Parent/Guardian (Account holder) Proof of Residence.

5. Parent/Guardian (Account holder) Salary advice and reference letter from current employer.

6. Parent/Guardian (Account holder) Copy of ID Document

7. Medical aid copy/ clinic card

8. Financial Clearance

REQUIREMENT ON ADMISSION OF APPLICATION FORM

1. REGISTRATION – R750
2. RE-REGISTRATION- R500
3. E-BOOKS -R1500

ADMISSION NO		**ADMISSION DATE**	

RACE GROUP		ETHNIC GROUP	
Eg B1 : African; B2 : Coloured; B5 : White; B3 : Asian; B4 : Indian; 6 : Other		Eg E1 : Northern Sotho; E2 : Southern Sotho; E7 : Xhosa; E8 : Zulu; E9 : Tswana	

DOCTOR: NAME		TELEPHONE NR	
MEDICAL AID		NUMBER	
REMARKS (Allergies etc.)			

ALL FEES ARE STRICTLY PAYABLE IN ADVANCE ON OR BEFORE 7TH OF EACH MONTH. ANY LATE PAYMENT ATTRACTS A FINE OF R350.00

PLEASE NOTE THAT SCHOOL FEES ARE SUBJECT TO CHANGE WITH ONE MONTH NOTICE.

HOME ADDRESS			
POSTAL ADDRESS (If different to home address)			
PHONE NUMBER & CODE		CELL NUMBER	
EMAIL ADDRESS:			
WORK ADDRESS:			

SURNAME	
TITLE: Dr/ Prof/ Mr/ Mrs/ Miss	
FIRST NAMES	

BIRTH DATE		ID NUMBER	

(PLEASE NOTE: Parent / Guardian to whom all correspondence and accounts should be sent)

EMPLOYER:	
EMPLOYMENT NUMBER:	

I consent to the jurisdiction of the Magistrate Court of Mogwase as the full course of action shall be deemed to have arisen within its area of jurisdiction.

- I declare that I understand the payment regulations as set out above and will be responsible for any costs incurred should any of my cheques be returned
- I declare that I understand that all fees are subject to change with one month's notice • I undertake to give one month's written notice should my child leave the school; and that all fees will be paid up to date; and that all text books are returned to the school before a transfer letter will be granted by the school.
- Failing to give notice, I acknowledge that I will be responsible for the cancellation fee of R2100.00;
- I undertake to inform the school in writing should I change my address, or failing to do so, I will be liable for tracing costs.

I UNDERSTAND THAT I WILL BE RESPONSIBLE FOR ALL FEES AND COSTS CONCERNING MY CHILD'S SCHOOL FEES.

SIGNED by Parent/Guardian at _____ on this the ___ day of _____20 ___

SIGNATURE: _____

AS WITNESSES: 1. _____ 2. _____

FAMILY DETAILS:

FATHER:	SURNAME	_____
	FULL NAMES	_____
	I.D. NO	_____
	OCCUPATION	_____
	EMPLOYER	_____
	WORK ADDRESS	_____
		_____
Is the father still alive?		
Yes / No		
WORK PHONE:		_____
FAX:		_____
CELL:		_____
E -MAIL:		_____

MOTHER: SURNAME FULL NAMES I.D. NO OCCUPATION EMPLOYER WORK NO ADDRESS	_____ _____ _____ _____ _____ _____
WORK PHONE: FAX: CELL: E -MAIL:	_____ _____ _____ _____

CONTACT PERSON: (Not living with family or parents) RELATION: (To the Learner) PHONE NUMBER / S:	_____ _____ _____ _____

HOME LANGUAGE		RELIGION	

COUNTRY OF ORIGIN:	

DAILY BUS/SCHOLAR TRANSPORT SERVICE TO AND FROM SCHOOL

Management prefers learners to make use of

registered & reliable transport service:

1. Safety of the learners is of primary importance.

2. Guarantee that learners be on time for school.

SCHOOL UNIFORM IS ONLY AVAILABLE AT THE SCHOOL.

CONSENT TO SEARCH FOR DRUG AND OTHER ILLEGAL SUBSTANCES

I herewith permit the school to do a drug and substance search from time to time. This will be done by the dog unit of the South African Police Service or the School's Disciplinary Committee. The purpose thereof is to keep the school drug free and protect all learners against drugs.

SIGNED BY Parent/Guardian at .....on this.....day

of.....20…...

..... **WITNESSES:**

SIGNATURE: PARENT / GUARDIAN

1.....

2.....

SUBJECT LIST

GRADE 7

Compulsory subjects

- English Home Language
- Afrikaans First Additional Language
- Arts & Culture
- Economic & Management Science
- Social Sciences
- Life Orientation
- Mathematics
- Natural Sciences
- Technology

AFTERNOON STUDIES

Afternoon studies are always under teacher's supervision and are offered to all learners. Not only will the teacher assist learners with their homework, but also conduct extra classes during these studies if necessary.

CRITERIA FOR ADMITTANCE: 2025-2026

This criterion must be followed strictly according to the below ages and dates. No exceptions will be made under any circumstances.

IMPORTANT NOTICE: PREREQUISITIONS (to be initialled at the end of every sentence.

GRADE	WALK IN AGE	"TURNING AGE" 1 JAN – 30 JUN	"TURNING AGE" 1 JUL – 31 DEC	YEAR OF BIRTH
RR	4	5	5	2021
R	5	6	6	2020
1	6	7	7	2019
2	7	8	8	2018
3	8	9	9	2017
4	9	10	10	2016
5	10	11	11	2015
6	11	12	12	2014
7	12	13	13	2013

1. No learner that has been expelled from any other school will be accepted;

2. Subsidies / Bursaries / Estates - The school takes no responsibility regarding Subsidies / Bursaries / Estates. Parents / Guardians are still liable to pay school fees in advance, and claims should be done in a private capacity;

3. School fees must preferably be paid electronically as no cash and cheques whatsoever will be accepted;

4. Grade 7 – 8 applicants must have an average of not less than 50 % on their latest report;

5. Entrance Examinations and personal interviews with learners and parents are compulsory and will be held at school before acceptance.

6. Any applicant that is already a parent, girl or boy, will not be accepted, should the school
    a. become aware of this fact after acceptance of application the registration will be null and void with immediate effect and the learner issued with a transfer card. (Refer to the learner code of conduct).

APPLICANTS THAT DO NOT MEET THE ABOVE-MENTIONED CRITERIA, WILL NOT BE ADMITTED TO WHITFIELD ACADEMY

PLEASE NOTE THAT THIS DOCUMENT MUST BE SIGNED AT SCHOOL ONLY ON THE DAY OF APPLICATION.

AS THIS IS A PRIVATE SCHOOL WITH THE RIGHT OF ADMISSION:
THE FOLLOWING ACCURANCES SHALL AUTOMATICALLY LEAD TO EXPULSION FROM THE
SCHOOL WITHOUT ANY HEARING, DISCUSSION OR MEETING.

1. **Abuse** – Drug or alcohol use or possession thereof will be immediate expulsion without any hearing

2. **Minimum Average 60%** - Maintaining a minimum of 60% in all subjects. Should a learner not comply with this he/she will forfeit his/her place in the school and will be issued a transfer letter to
   go another school.
3. **Failing the grade** – should a learner fail his/her grade he/she will not be accepted back the following academic year.
4. **Absenteeism-** should a learner be absent 10 days in succession or be absent more than 20 days during a year, the learner will be deregistered automatically and will have to re-apply for admission
   on which a committee will sit to decide reacceptance.
5. **Demerits** – the disciplinary system of the school operates on a demerit system, the following amount of demerits will lead to expulsion without hearing:
    1. 100 demerits - 3 Days suspension
    2. 200 demerits – 5 days suspension
    3. 300 demerits – immediate expulsion and a transfer card to another school
6. **School -** should a learner's account be in arrears for more than 30 (thirty) days the learner will not be allowed on the school premises and will have to pay a reregistration fee again.
7. **Abuse of Property**- should a learner be caught on damaging the property contents of the property the learner will be expelled with immediate effect and the damaged charged to his/her account.

I the parent/guardian of……grade……..hereby agree to the above mentioned regulations and acknowledge the contents thereof and the consequences it may hold for my child/ward. I agree that should my child/ward be responsible for one of the abovementioned transgressions he/she will be expelled immediately without any hearing, discussion or meetings. I the parent/guardian will abide by the decision taken by the authorities of the school.

…….. …… PARENT/GUARDIAN
WITNESS

I ……grade……. agree and acknowledge to the contents of this letter and understand that I shall be expelled with immediate effect should I be guilty of one or more of the abovementioned transgressions.

…… ……..

LEARNER WITNESS

Thus done and signed at…….day of ……20…….