

Whitfield Academy



WHITFIELD ACADEMY

GRADE RR - 12 FINACIAL POLICY 2025

Please take note of the following guidelines concerning school fees for 2025, and carefully read the contract which you have signed with your application form.

Failure to comply with your contract will unfortunately result in your child losing his/her place at Whitfield Academy in 2025.

1. A non- refundable re-admission fee of R500.00 is payable on admission to Whitfield Academy for all returning learners on or before 30th of November 2024 to secure space and R600 for new learners . This is non –refundable and does not form part of the annual school fees.
2. All school fees are payable **in advance** and must be paid by the 7th of each month, i.e. March school fees are due by 7th March. If the monthly school fee is not paid by the 7th ,a late payment fine of R350.00 will be added to the account. The **R350.00** will be added to ANY outstanding amount on school accounts.
3. Fees for 2025 are **R1900 per month for Grade RR & R –R2100 per month for grade (1-9) and R2200 per month for grade 10-12** payable in 11 monthly instalments from (January- November). This includes school fees ONLY not sports and cultural activities.
4. If the full annual fee is paid on or before 31st January 2025, a discount of 7% will be given .
5. If there are three or more children from one immediate family in the school, the third and subsequent students receive a 3% discount on school fees.
 - a) Various payments may be necessary during the year for planned educational outing or fund raising activities.

- b) After care is available on a separate application form, from Monday to Thursday at a cost of R1700.00 per term.
- c) All school fees and any additional payments may be paid directly into the school's bank account or at the school office. The student name, surname and grade should be used as reference e.g TSHEPO MOLEFE GR 12. The bank details are also available from the school office. No cash will be accepted.
- d) **One calendar month's notice** is required upon withdrawal of the student from the school.
- e) The first day of school will be devoted to registration. Teachers will check that the learners have receipts for school fees, eBooks and Stationery .
- f) All 2024 school fees **MUST** be payable before the 1st of December 2024 to secure space for 2025. This is non -negotiable as parents were given time to make arrangements during the course of the year.

If these requirements have not been met, your children will not be admitted for 2025.

The above policy has been implemented to ensure the smooth running of our school. It is your responsibility to ensure that your fees are paid timeously and we would appreciate your full cooperation. Please refer to your contract of payment for further details of your financial obligations. By signing this Financial Policy you agree to the terms and conditions above and also that my child will be coming back at Whitfield Academy in 2025.

PARENT'S NAME & SURNAME:

CONTACT DETAILS.....

SIGNED: _____ DATE: _____

CHILD'S NAME & SURNAME _____

GRADE IN 2024 _____