

Whitfield Academy



Learning today...
Leading tomorrow

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2022 GRADE RR-12 REGISTRATION FORM

LEARNER DETAILS

SURNAME	
CHRISTIAN NAMES	
FIRST NAME(S)	
GRADE APPLIED FOR.	
PARENT: SURNAME	
TITLE	
INITIALS	
PREVIOUS SCHOOL ATTENDED	

PLEASE ATTACH THE FOLLOWING DOCUMENTS TO THE APPLICATION FORM

1. Learner ID size photo x2
2. Learner Birth Certificate/Identity Document if over 16 years of age.
3. Learner's Latest School Report (Original) – End of year
4. Parent/Guardian (Account holder) Proof of Residence.
5. Parent/Guardian (Account holder) Salary advice and reference letter from current employer.
6. Parent/Guardian (Account holder) Copy of ID Document
7. Medical aid copy/ clinic card

REQUIREMENT ON ADMISSION OF APPLICATION FORM

1. REGISTRATION – R500
2. STATIONARY FEES FOR GRADE RR – R1 200
3. STATIONRY FEES FOR GRADE R - -R2 500 (INCLUDING TEXTBOOKS)
4. STATIONARY FEES FOR GRADE 1 – 3 – R2 600 (INCUDING TEXTBOOKS)
5. STATIONARY FOR GRADE 4 – 6 – R1800(EXCLUDING TEXTBOOKS + (R1500 E-BOOK)
6. STATIONARY FEES FOR GRADE 7 – 9 – R1 800 PLUS R1 500 E-BOOKS
7. STATIONARY FEES FOR GRADE 10 – 12 - R1800 PLUS R1 500 E-BOOKS

ADMISSION NO		ADMISSION DATE	
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GENDER (M/ F)	
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BIRTH DATE		ID NUMBER	
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RACE GROUP		ETHNIC GROUP	
E.g. B1: African; B2: Coloured; B5: White; B3: Asian; B4: Indian; B6: Other		E.g. E1: Northern Sotho; E2: Southern Sotho; E7 : Xhosa; E8 : Zulu; E9 : Tswana	

DOCTOR: NAME		TELEPHONE NR	
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MEDICAL AID		NUMBER	
REMARKS (Allergies etc.)			

TABLETS WITH TEXTBOOKS TO BE PURCHASED AT SCHOOL- AVAILABLE IN OFFICE
ALL FEES ARE STRICTLY PAYABLE IN ADVANCE ON OR BEFORE 7TH OF EACH MONTH.

PLEASE NOTE THAT SCHOOL FEES ARE SUBJECT TO CHANGE WITH ONE MONTH NOTICE.

(PLEASE NOTE: Parent / Guardian to whom all correspondence and accounts should be sent)

SURNAME			
TITLE: Dr/ Prof/ Mr/ Mrs/ Miss			
FIRST NAMES			
HOME ADDRESS		
POSTAL ADDRESS (If different to home address)		
PHONE NUMBER & CODE		CELL NUMBER	
EMAIL ADDRESS:			
WORK ADDRESS:			
EMPLOYER:			
EMPLOYMENT NUMBER:			

I consent to the jurisdiction of the Magistrate Court of Mogwase as the full course of action shall be deemed to have arisen within its area of jurisdiction.

- I declare that I understand the payment regulations as set out above and will be responsible for any costs incurred should any of my cheques be returned;
- I declare that I understand that all fees are subject to change with one month's notice;
- I undertake to give one month's written notice should my child leave the school; and that all fees will be paid up to date; and that all text books are returned to the school before a transfer letter will be granted by the school;
- Failing to give notice, I acknowledge that I will be responsible for the cancellation fee of R1200.00;
- I undertake to inform the school in writing should I change my address, or failing to do so, I will be liable for tracing costs;

I UNDERSTAND THAT I WILL BE RESPONSIBLE FOR ALL FEES AND COSTS CONCERNING MY CHILD'S SCHOOL FEES.

SIGNED by Parent/Guardian at _____ on this the ____ day of _____ 20 ____

SIGNATURE: _____

AS WITNESSES: 1. _____ 2. _____

FAMILY DETAILS:

<p>FATHER: SURNAME _____</p> <p>FULL NAMES _____</p> <p>I.D. NO _____</p> <p>OCCUPATION _____</p> <p>EMPLOYER _____</p> <p>WORK ADDRESS _____</p> <p>Is the father still alive?</p> <table border="1"><tr><td>Yes/ No Please mark</td></tr></table> <p>above with X</p>	Yes/ No Please mark	_____ _____ _____ _____ _____ _____ _____
Yes/ No Please mark		
<p>WORK PHONE: _____</p> <p>FAX: _____</p> <p>CELL: _____</p> <p>E-MAIL: _____</p>	_____ _____ _____ _____	
<p>MOTHER: SURNAME _____</p> <p>FULL NAMES _____</p> <p>I.D. NO _____</p> <p>OCCUPATION _____</p> <p>EMPLOYER _____</p> <p>WORK ADDRESS _____</p> <p>Is mother still alive?</p> <table border="1"><tr><td>Yes/ no Please mark</td></tr></table> <p>above with X</p>	Yes/ no Please mark	_____ _____ _____ _____ _____ _____ _____
Yes/ no Please mark		
<p>WORK PHONE: _____</p> <p>FAX: _____</p> <p>CELL: _____</p> <p>E-MAIL: _____</p>	_____ _____ _____ _____	

CONTACT PERSON: (Not living with family or parents) RELATION: (To the Learner) PHONE NUMBER / S:	_____ _____ _____ _____
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HOME LANGUAGE		RELIGION	
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COUNTRY OF ORIGIN:	
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DAILY BUS/SCHOLAR TRANSPORT SERVICE TO AND FROM

SCHOOL Management prefers learners to make use of registered & reliable transport service:

1. Safety of the learners is of primary importance.
2. Guarantee that learners be on time for school.

SCHOOL UNIFORM IS ONLY AVAILABLE AT THE SCHOOL.

CONSENT TO SEARCH FOR DRUG AND OTHER ILLEGAL SUBSTANCES

I herewith permit the school to do a drug and substance search from time to time. This will be done by the dog unit of the South African Police Service or the School's Disciplinary Committee. The purpose thereof is to keep the school drug free and protect all learners against drugs.

SIGNED BY Parent/Guardian aton this.....day
 of.....20.....

.....
SIGNATURE: PARENT / GUARDIAN

WITNESSES:

1.....

2.....

SUBJECT LIST

GRADE 7 AND 9

Compulsory subjects

- English Home Language
- Afrikaans First Additional Language
- Arts & Culture
- Economic & Management Science
- Social Sciences
- Life Orientation
- Mathematics
- Natural Sciences
- Technology

GRADE 10 - 12

Compulsory Subjects

- English Home Language
- Afrikaans First Additional Language
- Mathematics **OR** Mathematical Literacy
- Life Orientation
- Computer Application Technology(CAT)

Additional Subject Choice:

- Physical Science **AND** Life Sciences
- Tourism **AND** Accounting
- Economics & Business Studies
- Geography & History

AFTERNOON STUDIES

Afternoon studies are always under teacher's supervision and are offered to all learners. Not only will the teacher assist learners with their homework, but also conduct extra classes during these studies if necessary.

Subject Choice for Grade 10/2022

I, _____, the parent of _____

In Grade 9, choose the following subject stream for my child in 2022.

Please select one of the groups:

Please note: Students will only be allowed to take Science if their Grade 9 Mathematics mark is above 50%.

Science	Commercial	Humanities
English Home Language(HL) Afrikaans(FAL) Physical Sciences Life Orientation Mathematics CAT(Computer Applications Technology) Life Sciences Geography	English Home Language(HL) Afrikaans FAL Accounting Life Orientation Mathematics/ Maths Literacy CAT(Computer Applications Technology) Tourism Business Studies Economics	English Home Language Afrikaans FAL Life Orientation Maths Literacy CAT History Tourism Geography

Signed at on the _____ day of _____ 20_____

Parent Signature

Learner Signature

Principal

CRITERIA FOR ADMITTANCE: 2022

This criterion must be followed strictly according to the below ages and dates. No exceptions will be made under any circumstances.

** If 19 year old Grade 11 learner fails – no further school admittance*

IMPORTANT NOTICE: PREREQUISITIONS (to be initialled at the end of every sentence.)

GRADE	WALK IN AGE	“TURNING AGE” 1 JAN – 30 JUN	“TURNING AGE” 1 JUL – 31 DEC	YEAR OF BIRTH
8	13	14	14	2004
9	14	15	15	2003
10	15	16	16	2002
11	16	17	17	2001
12	17	18	18	2000
12	18	19	19	1999

1. Any Gr.11 and Gr.12 learner who has not been in school during 2017 will not be admitted at all;
2. No learner that has been expelled from any other school will be accepted;
3. Gr.11 learners that have to change subjects in order to enter the school will not be accepted;
4. Subsidies / Bursaries / Estates - The school takes no responsibility regarding Subsidies / Bursaries / Estates. Parents / Guardians are still liable to pay school fees in advance, and claims should be done in a private capacity;
5. School fees must preferably be paid electronically as no cash and cheques whatsoever will be accepted;
6. Entry Examinations (Grade 10 – 11): Learners must have not less than 60 % per subject for the Entry Examination at Whitfield Academy
8. Grade 7 – 8 applicants must have an average of not less than 50 % on their latest report;
9. Entrance Examinations and personal interviews with learners and parents are compulsory and will be held at school before acceptance.
10. Any applicant that is already a parent, girl or boy, will not be accepted, should the school become aware of this fact after acceptance of application the registration will be null and void with immediate effect and the learner issued with a transfer card. (Refer to the learner code of conduct).

APPLICANTS THAT DO NOT MEET THE ABOVE-MENTIONED CRITERIA, WILL NOT BE ADMITTED TO WHITFIELD ACADEMY

INDEMNITY FORM

LETTER OF PERMISSION FOR A LEARNER TO PARTICIPATE IN SPORT AND OTHER EXTRAMURAL ACTIVITIES

**NO LEARNER MAY PARTICIPATE IN ANY ACTIVITY, SCHOOL TRIPS, ETC.
UNLESS THIS FORM IS COMPLETED AND SIGNED**

1. I, _____ [Full name and surname], the parent/guardian of _____ Grade: _____
[Full name, surname and Grade of learner] hereby give permission for him to participate in the sporting and extra-curricular activities of Whitfield Academy ("the School"), and to go on approved School tours and excursions related to such sporting and extra-curricular activities.
2. I hereby indemnify and hold the School, its agents, representatives and educators harmless against any claim or demand arising from the death of or injury to my child or any loss of or damage to property or possessions, of whatsoever nature and howsoever sustained, including consequential loss, arising from or occasioned by my child's participation in any such sporting or extra-curricular activities and/or such tours and excursions.
3. I agree that, if in the opinion of the Principal of the School or his delegated deputy an emergency has arisen and medical treatment be deemed necessary for my child, the Principal of the School or his delegated deputy shall have the authority (which is hereby delegated to the extent such delegation may be required) to consent to such medical treatment, including surgical intervention, on my behalf.
4. I accept that all precautions will be taken to ensure the safety and welfare of my child and that I will be held responsible for the payment of medical and/or hospital accounts where applicable.
5. As far as I am aware my child is physically capable of participating in the said sporting or extracurricular activities and he is in good health. However, the persons responsible should please note the following: [Please state aspects that the teaching staff should be aware of, e.g. allergies, tendency towards abnormal bleeding, epilepsy, etc.]

6. The following information is essential in case of medical treatment or hospitalisation :
 - 6.1 Name and address of employer: _____

 - 6.2 Name of Medical Aid Fund: _____
Membership No: _____
 - 6.3 Name of your Family Doctor: _____
Telephone No. _____

SIGNATURE OF PARENT/GUARDIAN

DATE

I.D. NUMBER

PLEASE NOTE THAT THIS DOCUMENT MUST BE SIGNED AT SCHOOL ONLY ON THE DAY OF APPLICATION.

**AS THIS IS A PRIVATE SCHOOL WITH THE RIGHT OF ADMISSION:
THE FOLLOWING ACCURANCES SHALL AUTOMATICALLY LEAD TO EXPULSION FROM THE
SCHOOL WITHOUT ANY HEARING, DISCUSSION OR MEETING.**

1. **Pregnancy** – Should any learner in any grade whatsoever, falls pregnant during the academic year, this learner will be expelled immediately from school. Discussions or meetings can be arranged concerning this matter.
2. **Abuse** – Drug or alcohol use or possession thereof will be immediate expulsion without any hearing
3. **Minimum Average 60%** - Maintaining a minimum of 60% in all subjects. Should a learner not comply with this he/she will forfeit his/her place in the school and will be issued a transfer letter to go another school.
4. **Failing the grade** – should a learner fail his/her grade he/she will not be accepted back the following academic year.
5. **Absenteeism**- should a learner be absent 10 days in succession or be absent more than 20 days during a year, the learner will be deregistered automatically and will have to re-apply for admission on which a committee will sit to decide reacceptance.
6. **Demerits** – the disciplinary system of the school operates on a demerit system, the following amount of demerits will lead to expulsion without hearing:
 1. 100 demerits - 3 Days suspension
 2. 200 demerits – 5 days suspension
 3. 300 demerits – immediate expulsion and a transfer card to another school
7. **Winter school and Saturday classes**- Winter school and Saturday classes are compulsory and should a learner not attend he/she will be charged with a fine of R200 (two hundred Rand) per day, in cash to the school.
8. **School/** should a learner’s account be in arrears for more than 30 (thirty) days the learner will not be allowed on the school premises and will have to pay a re-registration fee again.
9. **Abuse of Property**- should a learner be caught on damaging the property contents of the property the learner will be expelled with immediate effect and the damaged charged to his/her account.

I the parent/guardian ofgrade.....hereby agree to the above mentioned regulations and acknowledge the contents thereof and the consequences it may hold for my child/ward. I agree that should my child/ward be responsible for one of the abovementioned transgressions he/she will be expelled immediately without any hearing, discussion or meetings. I the parent/guardian will abide by the decision taken by the authorities of the school.

.....
PARENT/GUARDIAN

.....
WITNESS

Igrade..... agree and acknowledge to the contents of this letter and understand that I shall be expelled with immediate effect should I be guilty of one or more of the abovementioned transgressions.

.....
LEARNER

.....
WITNESS

Thus done and signed at..... Day of20.....